

# 2010 Mid-Atlantic Cup Soccer Tournament - Field Manager Instructions

## First Match of the day (both Saturday and Sunday)

If you are scheduled as the Field Manager for the first match of the day, please do the following:

1. Arrive at Tournament Headquarters 30 minutes before the game
2. Pick up radio, pinnie, Field Marshal binder and balls from Tournament Director at Tournament Headquarters tent in front of the Discovery Sports Center building.

## Pre-Game

1. Make sure referees are present
2. Provide game ball to referee
3. Make sure game starts on time
4. Enforce no warm-up in goal area rule

## During Game

1. Monitor game for problems
2. Be on hand to call for trainer (trainers are on Channel 1)

## Post Game

1. Get game ball
2. Get score sheets completed for scores (U11 and older only)
3. Get referees names printed on score sheet
4. Make sure teams clean the bench areas
5. Report scores and/or red cards to HQ via radio (switch to Channel 3 to report scores/red cards)
6. Do not leave until your replacement arrives. A new replacement will arrive 15 minutes prior to the start of the next match. **If you are scheduled to be a field manager – PLEASE SHOW UP!!! The previous Field Manager is counting on you to replace their position.**
7. Give your replacement your pinnie, radio, Field Manager binder and game balls

## End of Day

If you are scheduled as the Field Manager during the last match of the day on that field, make sure you:

1. Return radio, pinnie, Field Manager binder and game balls to the tournament director at HQ Tent

## General

- Provide assistance whenever possible (maps, schedules and rules are all in the binder).
- Refer to the Tournament Rules if necessary (in binder).
- Any weather issues will be determined by the tournament director for resolution.
- Make sure you are wearing your pinnie so as to be easily identifiable

## Please enforce the following SoccerPlex Rules:

- No pets allowed
- No warming up in goal mouths
- No warming up or playing on closed fields
- Do not move or remove field equipment (goals, corner flags, benches, etc.)

## Field/Equipment Set Up

The fields will be set up for each site.

Radio Channels  
Channel # 1 Headquarters & Trainers  
Channel # 3 Report Scores

Be sure to switch to Channel 3 when  
reporting scores  
(for U11 and older only)

**DO NOT LEAVE BEFORE YOUR REPLACEMENT ARRIVES**